

Facilities Committee Meeting Minutes

May 19, 2016

Room 200 – Tredyffrin/Easttown Administration Office

5:00 p.m.

Attending all or part of the meeting:

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| Board Committee Members: | Virginia Lastner, Chair, Michele Burger, Todd Kantorczyk, Edward Sweeney |
| Other Board Members: | Douglas Carlson, Roberta Hotinski, Kate Murphy |
| T/E School District Representatives: | Dr. Richard Gusick, Art McDonnell, Colm Kelly, David Francella, Mark Cataldi |
| Other: | Mort Isaacson from Daley + Jalboot Architects |
| Community Members: | Cindy Verguldi, Theodore S. Horvath, Peg Layden, Douglas Anestad, Cinda Marturano, Bruce Alperin |

Public Comment:

- Cindy Verguldi commented on facilities use rental parking.
- Douglas Anestad commented on permit costs.

Approval of the Minutes:

- The Committee approved the minutes from the April 21, 2016 meeting.

Construction Report:

- Mr. Isaacson updated the Committee on the 2016-17 Capital projects. All construction bids have been approved and the work is being scheduled to be completed over the summer.
- Mr. Isaacson updated the Committee on the Maintenance and Storage Center building project with the completion date still targeted for the end of summer.

District-wide Traffic Study RFP:

- Mr. McDonnell reviewed the District-wide Traffic Study RFP with the Committee with changes from the April meeting. The Committee made some changes to the number of public meetings to attend and community meetings to be held by the consultant. President Carlson added that the consultant should recommend to the District how to gather community input. The Committee approved changes, and the advertisement and the RFP was being released tomorrow, Friday 5/20/2016.

District-wide Parking Study Update:

- Mr. McDonnell reviewed the Daley + Jalboot proposal for an update to their 2008 parking needs study at a cost not-to-exceed \$4,800. The Committee recommended this be submitted to the full Board for approval.

Capital Sources and Uses Report:

- Mrs. Lastner reviewed the Capital Projects information provided in the agenda packet. Mr. Francella explained encumbrances and how they track against budget amounts not expensed yet and are released if not spent.

Other:

- Mr. McDonnell reviewed a proposal from TeraNet Consulting and Technical Services, the District's approved contracted consultant for technology, for overseeing the study of the District's CCTV system for an amount is not to exceed \$4,800. The study will include current system assessment, design and engineering enhancements to the District-Wide closed circuit television security system performed by Kteck Engineering and Consulting in an amount not-to-exceed \$23,400. The Committee accepted the proposals and recommended they be submitted to the full Board for approval.

Public Comment:

- Cindy Verguldi commented on the Traffic Study RFP.
- Douglas Anestad commented on the Traffic Study RFP.
- Cinda Marturano commented on the Traffic Study RFP.
- Theodore Horvath commented on the Traffic Study RFP.
- Bruce Alperin commented on the Traffic Study RFP.

Future Meeting Dates:

- Thursday, June 9, 2016 at 5:00 PM at the TEAO

Adjournment:

The meeting adjourned at approximately 7:04 p.m.